

## SPECIFICATIONS FOR SPECIAL SECURITY PAPER FOR THE ALABAMA CENTER FOR HEALTH STATISTICS

Special security paper is used by the Center for Health Statistics to print certified copies of vital (birth, death, marriage, and divorce) records for the State of Alabama. This paper is the only paper used to print these legal documents for Alabama. To prevent fraudulent creation of counterfeit documents the paper must contain special safety features to prevent the alteration of the documents issued. The paper must also be exact from order to order to enable persons using the records to determine that the documents are from the Center for Health Statistics and were not fraudulently created by the presenter. If the paper does not meet the specified requirements, vital record documents issued by the Center for Health Statistics may not be accepted by government agencies for official purposes causing harm to citizens of Alabama who need these documents to obtain such things as identity documents, travel documents, driver licenses, entry into government programs, insurance payments, and retirement and other benefits. Thus the paper must look **EXACTLY** like the sample provided. Any deviations in appearance will make the paper unacceptable.

### 1. Vendor Must Provide Sample Sheets of Paper for Approval Prior to Printing Order

Paper must match **EXACTLY** to the sample attached to these specifications.

Low bidder must provide a minimum of 10 sample sheets within 6 weeks of request by Alabama

Department of Public Health so that the Center for Health Statistics can determine that vendor can produce paper that meets exact specifications. Vendor is responsible for any costs associated with producing samples.

Paper that deviates in appearance or does not meet exact specifications will not be accepted.

### 2. Paper Stock Used to Print Security Paper for Alabama

Paper must be 24 pounds.

Back must have laid lines printed top to bottom with no breaks (see sample) and be printed in 850 blue ink.

Back must have artificial watermark designed for Alabama that contains Alabama seal (see sample) and must be printed in opaque white ink.

Back must contain chemicals that cause laid lines to smear if an attempt is made to alter document.

Front must contain Void Pantograph to produce warning visible on a photo copy reproduction.

Front must be treated to make paper reactive to ink eradicator class chemicals so multilingual void will appear if attempt is made to alter document.

### 3. Printing on Front

Printing must match exactly to design shown on sample. Size of type and spacing of words must match sample with no deviations.

Background must be printed in warm red ink.

Border must be printed in reflex blue ink.

### 4. Safety Feature on Front

Front must be treated with Laser Lock or similar product to prevent alteration of information printed by a laser printer.

### 5. Qualification of Vendor for Printing Security Documents

Vendor must provide documentation to support that it has provided security documents to other government agencies in the past.

Vendor must provide documentation to show that it has security and accountability standards in place in its facilities that go beyond those in a typical commercial printing plant. Documentation must describe the following:

- a. Security features at printing plant that will prevent unauthorized persons from obtaining any of this security paper.
- b. Method for destruction of any pre-production, production, and post-production waste.
- c. Procedures in place to inspect paper to ensure that all paper delivered meets the required specifications.

Vendor must provide guarantees that this paper will not be produced for or released to any other person, business or agency.

Vendor must ship finished product in unmarked numbered boxes and be able to document chain of custody.